

EPSOM AND WALTON DOWNS CONSERVATORS

Monday 19 June 2023 at 6.45 pm

Place: Council Chamber, Epsom Town Hall

Online access to this meeting is available on YouTube: [Link to online broadcast](#)

The members listed below are summoned to attend the Epsom and Walton Downs Conservators meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Committee Members

Councillor Steven McCormick, the Council (Chair)
Simon Durrant, Jockey Club Racecourses (the Company) (Vice-Chair)
Councillor Christine Cleveland, the Council
Andrew Cooper, Jockey Club Racecourses (the Company)
Simon Dow, Horserace Betting Levy Board (the Levy Board)
Councillor Liz Frost, the Council
Councillor Bernice Froud, the Council
Councillor Kim Spickett, the Council
Stephen Wallis, Jockey Club Racecourses (the Company)
Councillor Clive Woodbridge, the Council

Yours sincerely



Clerk to the Conservators

For further information, please contact Democratic Services, email: democraticservices@epsom-ewell.gov.uk or tel: 01372 732000

EMERGENCY EVACUATION PROCEDURE

No emergency drill is planned to take place during the meeting. If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move to the assembly point at Dullshot Green and await further instructions; and
- Do not re-enter the building until told that it is safe to do so.

Public information

Please note that this meeting will be held at the Town Hall, Epsom and will be available to observe live using free YouTube software.

A link to the online address for this meeting is provided on the first page of this agenda. A limited number of seats will be available in the public gallery at the Town Hall. If you wish to observe the meeting from public gallery, please arrive at the Town Hall reception before the start of the meeting. A member of staff will show you to the seating area. For further information please contact Democratic Services, email: democraticservices@epsom-ewell.gov.uk, telephone: 01372 732000.

Information about the terms of reference and membership of this Committee are available on the [Council's website](#). The website also provides copies of agendas, reports and minutes.

Agendas, reports and minutes for this Committee are also available on the free Modern.Gov app for iPad, Android and Windows devices. For further information on how to access information regarding this Committee, please email us at Democraticservices@epsom-ewell.gov.uk.

Exclusion of the Press and the Public

There are no matters scheduled to be discussed at this meeting that would appear to disclose confidential or exempt information under the provisions Schedule 12A of the Local Government (Access to Information) Act 1985. Should any such matters arise during the course of discussion of the below items or should the Chair agree to discuss any other such matters on the grounds of urgency, the Committee may wish to resolve to exclude the press and public by virtue of the private nature of the business to be transacted.

Questions and statements from the Public

Questions and statements from the public are not permitted at meetings of this Committee. [Annex 4.2](#) of the Epsom & Ewell Borough Council Operating Framework sets out which Committees are able to receive public questions and statements, and the procedure for doing so.

Filming and recording of meetings

The Council allows filming, recording and photography at its public meetings. By entering the Council Chamber and using the public gallery, you are consenting to being filmed and to the possible use of those images and sound recordings.

Members of the Press who wish to film, record or photograph a public meeting should contact the Council's Communications team prior to the meeting by email at: communications@epsom-ewell.gov.uk

Filming or recording must be overt and persons filming should not move around the room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non-handheld devices, including tripods, will not be allowed.

AGENDA

1. MINUTES OF THE PREVIOUS MEETING (Pages 7 - 14)

The Conservators are asked to confirm as a true record the Minutes of the Conservators' Meeting held on 16 January 2023 (attached) and to authorise the Chair to sign them.

2. DERBY UPDATE (Pages 15 - 16)

To provide an update on this year's Derby Festival.

3. FINAL ACCOUNTS 2022-23 (Pages 17 - 34)

This report seeks approval of the Conservators' final accounts for the financial year 2022/23.

4. STRATEGIC RISK REGISTER (Pages 35 - 44)

To present the Strategic Risk Register for the Conservators, which covers the risks, mitigations, responsibility and action required to manage the risks identified.

5. RURAL DEVELOPMENT FUND - VISITOR TRAILS AND WAYFINDER PROJECT UPDATE (Pages 45 - 48)

This report is to update Conservators on the completion of the visitor trails and wayfinder project and final grant claim submission.

6. TREE MANAGEMENT ON THE DOWNS (Pages 49 - 68)

This report is to advise the Committee of the current practice of tree safety management on Epsom Downs. It sets out the threats posed by Ash Dieback Disease and provides a preliminary assessment of the scale of the disease identified during arboricultural surveys, together with the costs for a programme of tree safety work centred around the initial control of this disease. The Committee is asked to recognise that Ash dieback works will need to be carried out, set aside funds for the works identified as high priority, and consider formation of a working panel to undertake the works and explore replanting options.

7. FORMATION OF A DOWNS BYELAWS WORKING GROUP (Pages 69 - 74)

This report seeks approval to form of a Downs Byelaws Working Group and proposes a draft Terms of Reference for comment.

8. EPSOM DOWNS MODEL AIRCRAFT CLUB (EDMAC) MOBILITY IMPAIRED PARKING (Pages 75 - 78)

To request permission for accessible parking to be made available to Epsom Downs Model Aircraft Club (EDMAC) on a permanent basis.